



**CALL TO DEMOCRATIC PARTY CAUCUS ON  
JANUARY 12, 2019  
VIRGINIA HOUSE DISTRICT 86  
Date: December 12, 2018**

1. **Call.** Pursuant to the Democratic Party Plan of Virginia (“the Party Plan”), the 86th House District Nominating Committee (“the Committee”) hereby calls an Unassembled Caucus for the sole purpose of choosing a Democratic nominee for the 86th House District (“the 86th District”). In the circumstance that no special election is held in the 86th District whose nomination deadline is prior to Tuesday, June 11th, 2019, the results of the nominating process shall be moot and nonbinding.

2. **Caucus Rules, Forms, and Information.** Caucus rules will be posted, along with other pertinent forms and information about the nominating process, at the Fairfax County Democratic Committee website ([www.fairfaxdemocrats.org](http://www.fairfaxdemocrats.org)) and the Loudoun County Democratic Committee website ([www.loudoundemocrats.org](http://www.loudoundemocrats.org)). Any changes to the Caucus rules will be updated on these sites.

3. **General Participation Requirements.** Each participant in the Caucus must be a qualified voter in the 86th District at the time of their participation. No participant in the Caucus may intend to support any candidate who is opposed to the Democratic nominee in that Special Election.

4. **Voting Opportunities.** Participants in the Caucus may vote in person only on Saturday, January 12, 2019, at either one of the following two (2) locations, irrespective of residence. Both locations will be open from 10:00 am until 4 pm. (Note: Each voter may arrive at any point between the hours listed above, cast his or her ballot, and leave.)

1) Franklin Middle School, 3300 Lees Corner Road, Chantilly, VA 20151

2) Dranesville Elementary School, 1515 Powells Tavern Pl, Herndon, VA 20170

5. **Candidate Requirements.** Each candidate for nomination must meet all applicable requirements of state law, the Party Plan, and Caucus rules. Each candidate for nomination must submit:

- A completed Declaration of Candidacy form, bearing the original signature of the candidate;
- A non-refundable filing fee of \$850, made payable to the Fairfax County Democratic Committee; and



- Twenty-Five (25) signatures from registered voters eligible to vote in the 86th District, notarized by collectors, using Petition for Qualified Voters form (“Petition”):

Link for Petition:

[https://www.elections.virginia.gov/FormsWarehouse/Files/Campaign%20Finance/2018/Candidates/Petition-of-Qualified-Voters-SBE-506\\_521\\_letter.pdf](https://www.elections.virginia.gov/FormsWarehouse/Files/Campaign%20Finance/2018/Candidates/Petition-of-Qualified-Voters-SBE-506_521_letter.pdf)

Declaration of Candidacy form, filing fee and Petition must be received by the 86th Chair, no later than Wednesday, January 2, 2019 at 7:00 pm. All documents can be mailed to: Heidi Zollo, HD86 Democratic Nominating Committee Chair, 1549 Powells Tavern Place, Herndon, VA 20170. To make arrangements to deliver documents in person, contact Heidi Zollo at [heidi.zollo@gmail.com](mailto:heidi.zollo@gmail.com) no later than Monday, December 31, 2018 by 6:00 pm.

If only one qualified candidate files by the deadline, that person will be the nominee of the Democratic Party and the Caucus will be canceled. If no candidate files, the nominating committee will reconvene to determine the nomination process. Additionally, the Caucus may be canceled if its necessity is mooted by the results of the January 8th Special Election for the 33rd State Senate District.

For questions about the Caucus, to request any accommodation necessary to ensure full participation, or to file a Declaration of Candidacy, please contact Heidi Zollo, HD86 Democratic Nominating Committee Chair, at any time at [heidi.zollo@gmail.com](mailto:heidi.zollo@gmail.com).



**RULES FOR THE UNASSEMBLED CAUCUS  
TO BE HELD JANUARY 12, 2019,  
TO DETERMINE THE DEMOCRATIC NOMINEE FOR THE  
VIRGINIA 86th HOUSE DISTRICT**

1. The doors to the caucus rooms will open and the voter certification process will begin promptly at 10:00 am.
2. The doors to the caucus rooms will close promptly at 4 pm. Persons standing in line to complete a certification form (see below) at the time the doors close will be allowed to complete their forms and participate in the caucus. Participants will have their voter registration verified at the Registration table prior to voting in the caucus.
3. Every person who participates in the caucus must complete a certification form and sign a statement saying that they are a registered voter, a Democrat, and that they do not intend to support a candidate opposed to the Democratic nominee in the next ensuing election.
4. The Chair of the 86th House District Nominating Committee shall act as the permanent Chair of the Caucus.
5. The Recording Secretary of the 86th House District Nominating Committee shall act as the Secretary of the Caucus.
6. The caucus shall be conducted in accordance with the Virginia Democratic Party Plan and the Call to Caucus.
7. The permanent chair shall appoint a tellers committee. The members of the tellers committee shall count the ballots.
8. Ballots will be prepared listing the first name, middle initial, and last name of each candidate; the names will appear on the ballots in random order.
9. Caucus participants may vote for a candidate by placing a mark beside the appropriate name or by circling the name.
10. There shall be no campaigning inside the caucus room or check-in area. Buttons or lapel stickers may be worn, however, no candidate material may be distributed. Any material must be distributed outside the building in which the caucus is being held.
11. No press or observers will be permitted in the rooms in which balloting takes place. ONE designated representative from each candidate's campaign may be allowed to observe all



processes during the caucus, provided that they have a signed letter from the candidate designating that person as their Authorized Representative.

12. Unresolved tie votes will be decided by the drawing of lots.

13. Additional rules and process descriptions are listed in **Appendix A** – Detailed Rules and Processes. Visit [loudoundemocrats.org](http://loudoundemocrats.org) or [fairfaxdemocrats.org](http://fairfaxdemocrats.org) to view Appendix A online.



**DECLARATION OF CANDIDACY FOR DEMOCRATIC NOMINATION,  
86th DISTRICT HOUSE DEMOCRATIC NOMINATING COMMITTEE**

I, \_\_\_\_\_, declare myself a candidate for the Democratic Nomination for election to the office of Member, Virginia House of Delegates, 86th District, in the Special Election to be held to fill a vacancy in the 86th House District on Saturday, January 12, 2019. In making this declaration, I certify as follows:

- I will not support any candidate who is opposed to a Democratic nominee in the next ensuing general election;
- I am a Democrat;
- I am a registered voter in the district in which I am declaring my candidacy;
- I am a resident of \_\_\_\_\_ County;
- My permanent address is:

\_\_\_\_\_  
\_\_\_\_\_

- My mailing address is (if different):

\_\_\_\_\_  
\_\_\_\_\_

- My telephone numbers are:

(HOME) \_\_\_\_\_

(WORK) \_\_\_\_\_

(MOBILE) \_\_\_\_\_

- My email address is: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Declaration and filing fee received by:

Chair \_\_\_\_\_ Date \_\_\_\_\_



Candidacy forms should be sent to Heidi Zollo, Chair of the Nominating Committee, to be received no later than 7:00 pm on Wednesday, January 2, 2019, at 1549 Powells Tavern Place, Herndon, VA 20170

Authorized by the 86th House District Nominating Committee and Paid for by the Fairfax County Democratic Committee and the Loudoun County Democratic Committee. Not Authorized by any Candidate.

Dated January \_\_\_\_, 2019